



Checklist to Receive MacBook Rising 5th Grade Students



Students MUST bring the following items to the “rollout” to receive a school-issued MacBook Air.

- _____ 1) A padded laptop bag for an 11-INCH MACBOOK AIR with a shoulder strap. This must be a padded, computer bag that fits the computer well. It cannot be a messenger or tote bag; it must be designed to be a computer bag. **A backpack, even with a padded area for a computer, will NOT meet this requirement. It must be a separate bag, just for transporting the computer, with a shoulder strap.** The dimensions of the 11" MacBook Airs are 0.68" (height), 11.8" (width), and 7.56" (depth.) See attached handout for suggested bags. Mrs. Woodcock must approve these bags at the rollout. **If you plan to purchase the suggested hard shell cover for the laptop, be sure to purchase a bag for a 13-inch MacBook Air, so that the MacBook will fit when the cover is added.** Please email woodcockm@houstonacademy.com with any questions.
- _____ 2) An ID tag with the student’s name, address, and phone number on one side and the school’s name, address (901 Buena Vista Drive, 36303), and phone number (334-794-4106) on the other. Have the side with the student’s information visible. Any luggage tag with the above information can be used or, for your convenience, one can be purchased for \$3 on the day of the rollout.
- _____ 3) Ear buds to be used during the school year (these must be present in the laptop bag EVERY day)
- _____ 4) The Laptop Contract signed by both the student and the parent
- _____ 5) A USB stick drive that is at least 16 GB

Again, your student MUST have ALL five required items to receive his/her MacBook.

Please email me at woodcockm@houstonacademy.com with questions.

Thanks,
Mrs. Melanie L. Woodcock
Directory of Technology
woodcockm@houstonacademy.com